

**Recruitment Announcement:** Lower Columbia FieldSTEM® Coordinator

**Recruitment Closes:** Open until filled

**Job Description:**

The Lower Columbia FieldSTEM Coordinator is the regional point of contact for PEI, coordinating the implementation of FieldSTEM in their region. This position is responsible for creating and maintaining partnerships with school districts, educational leaders, informal educators and local agricultural, natural resource and environmental science professionals to facilitate planning and implementation of FieldSTEM. This is a home or field-based position requiring travel within, but not limited to, the Lower Columbia region identified as Cowlitz, Clark and Skamania and a western portion of Klickitat Counties. PEI is a statewide organization headquartered in Olympia, Washington.

**Primary Responsibilities**

- Represent PEI in the Lower Columbia Region
  - Be a positive ambassador of PEI's program and work within the mission to implement our strategic plan goals.
  - Provide regional planning, support and reporting for PEI.
  - Attend statewide PEI program professional learning workshops/retreats.
  - Generate regional media content for PEI's social marketing and outreach efforts.
- School District, School Building and Teacher Networking
  - Engage and recruit districts, schools and teachers to initiate systemic FieldSTEM implementation.
  - Conduct a FieldSTEM assessment annually with districts, schools and teachers to determine implementation status and track progress.
  - Facilitate the on-going work of districts and schools to embed FieldSTEM.
  - Inform districts and schools about opportunities for field-based science education.
  - Work with PEI Program Director to develop a cadre of teacher leaders to function as the point of contact for teachers in their district regarding implementation of the FieldSTEM model. Provide leadership, support and expertise to the teacher leaders.
- Professional Learning and Regional Meeting Coordination
  - Coordinate professional learning opportunities; working with PEI Faculty, Facilitators and staff to create outcomes, secure facilities, assist with outreach, provide a PEI presence at the event, assist with follow up and evaluation. Coordinate regional meetings to communicate with teachers, district liaisons, consultants, business and organization partners, and other stakeholders as needed.
  - Work with PEI Program Director to develop a cadre of FieldSTEM Facilitators to offer FieldSTEM workshops.
  - Coordinate FieldSTEM workshops and training for formal and informal educators and community partners.
  - Facilitate professional learning opportunities when appropriate.
- Community Partner Development
  - Conduct and maintain a community asset inventory identifying partners (businesses, NGO's, federal and state agencies, etc.) that can support the FieldSTEM model in the region.
  - Facilitate community partner to school connections. Function as the point of contact for community partners regarding FieldSTEM. Provide leadership, assistance and expertise to community partners.

- Assist in the development of career-connected learning opportunities for students.
- Assist in the development of field-based learning opportunities for students.

## **Qualifications**

- Bachelor's Degree and 3+ years of experience as a formal classroom educator.
- Experience working with and leading adults; skilled in meeting and workshop facilitation.
- Self-directed, takes initiative to follow through on plans and projects.
- Professional, positive, creative, flexible.
- Ability to work both independently and as part of a team.
- Outgoing, committed to education, teachers and students; works well with all people.
- Up-to-date on current initiatives in education, e.g. Common Core, NGSS, Washington State Standards.
- Knowledge of the natural resource, agricultural and environmental science sectors preferred.
- Ability to provide own transportation and proof of auto insurance coverage.

## **Wages and Employment Information**

This is a 20 hour per week, 0.5 FTE position (with the potential to become .75 FTE). Wages are \$25.00 - \$30.00 per hour dependent on successful applicant's qualifications and experience. PEI offers a competitive Employee Benefit Plan prorated based on FTE level and includes paid holidays, vacation/sick leave, health, vision, dental, retirement and life insurance benefits.

## **To Apply**

Please apply by submitting a cover letter, resume and job application on our website at <http://bit.ly/36m5c7T> to Gail Kramer, PEI Finance and HR Director, or by mail to 724 Columbia St. NW, Suite 255, Olympia WA 98501. Applications will not be accepted in person and incomplete applications will not be considered.

PEI evaluates candidates based on their experience, abilities and effectiveness and does not discriminate against candidates based on any other personal characteristic or any classification. We have a commitment to integrating diverse perspectives into our workplace culture and encourage our employees to bring their whole, authentic selves to work. We strive to create a diverse team that allows us to effectively connect to the communities we serve.

PEI thoughtfully reviews every resume submitted but will only communicate with those selected for an interview. If we contact you for an interview, please be prepared to undergo a thorough background and professional reference check.

## **About PEI:**

PEI is a leader in promoting a scientifically literate citizenry empowered to make balanced, well-informed decisions for sustainable communities. We empower educators to advance scientific literacy by promoting equitable, outdoor, locally relevant, integrated, career connected, real-world science. It is a process that takes students outdoors to integrate language and math skills with an understanding of complex social (cultural, economic, civic) and natural systems to: answer authentic questions through scientific inquiry, design real solutions through engineering, and resolve issues through collaborative decision making. Find more information at <https://pacificeducationinstitute.org/>.