

POSITION DESCRIPTION AND VACANCY ANNOUNCEMENT

POSITION TITLE: WWCC/CTUIR Wet Lab Technician

DEPARTMENT: Department of Natural Resources, Fisheries Program

LOCATION: CTUIR Satellite Office at Walla Walla Community College

SUPERVISED BY: WWCC/CTUIR Aquatics Propagation Lab Manager

CTUIR MISSION STATEMENT:

Exercise the Tribe's sovereign authority to achieve the maximum protection of resources identified in the treaty of 1855, to protect newly acquired lands wherein the Tribe has a vested interest, to protect the lands of all the citizens and residents of the Umatilla Indian. This position will protect human life, water, land, air, fish, and wildlife by exercising professional skills and abilities in the protection of the resources of the Confederated Tribes of the Umatilla Indian Reservation.

DEPARTMENT OF NATURAL RESOURCES (DNR) MISSION STATEMENT:

To protect, restore, and enhance the first foods - water, salmon, deer, cous, and huckleberry - for the perpetual cultural, economic, and sovereign benefit of the CTUIR. We will accomplish this utilizing traditional ecological and cultural knowledge and science to inform: 1) population and habitat management goals and actions; and 2) natural resources policies and regulatory mechanisms.

FISHERIES PROGRAM MISSION STATEMENT:

To provide sustainable harvest opportunities for aquatic species of the first food order by protecting, conserving, and restoring native aquatic populations and their habitats.

POSITION DESCRIPTION:

This position will utilize principles of fishery science, fish culture, aquaculture, and laboratory technology to assist the laboratory manager with day-to-day tasks. This individual will work mainly in the laboratory and office settings, but will occasionally assist in field work.

EXAMPLES OF JOB DUTIES AND RESPONSIBILITIES:

This job description in no way states or implies that these are the only duties to be performed by this employee. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

1. Participate in daily fish culture activities, including but not limited to feeding, removal of mortalities, monitoring flows and water quality, disease prevention and treatment, and intake of new fish stocks.
2. Assist the laboratory manager in the propagation processes involved with spawning and rearing freshwater mussels and Pacific lamprey.
3. Collect any and all pertinent biological data relating to fish, lamprey, or mussel culture activities in the lab.
4. Synthesize field and laboratory data, maintain accurate and complete records, and input data into computer databases.
5. Provide preventative and/or corrective maintenance or repairs on any equipment housed in the laboratory. This may include the use of power tools, specialized equipment, and potentially hazardous materials.
6. Respond to emergencies on an “on-call” basis.
7. Provide information to visiting public and tours to schools and other groups.

REQUIRED MINIMUM QUALIFICATIONS:

High school GED **AND** two (2) years minimum experience relevant to the position. Examples of relevant experience may include hatchery technician positions, field technician positions, fish culture, freshwater mussel research and/or culture, Pacific lamprey research and/or culture, aquaculture technology, water resources technology.

OR

AA degree in water resource management, watershed ecology, aquaculture technology, fisheries science, or relevant related field.

- Must possess valid driver’s license and be able to meet insurance requirements to operate GSA vehicles.

SERVICE OBJECTIVE: Responsibilities to Tribal Community

1. Responsive to community goals and Tribal treaty rights for native aquatic community protection and restoration for the purpose of maintaining an active Tribal culture.
2. Performs job in a professional and ethical manner. Including, but not limited to, starting work on time, completing assignments, and demonstrating initiative.
3. Courteous and respectful to community members, the public, and visiting groups.
4. Provide documentation (annual reports, posters, slide presentations, and other media) that communicate the work of the program and the benefits of the Tribal community upon request.

SUPPORTIVE WORK ENVIRONMENT:

1. Contribute to and maintain a professional and supportive work environment that encourages open discussion of ideas while focusing on the prime goal of fulfilling the CTUIR Fisheries Mission.
2. Communications:
 - a. Keep involved representatives informed of work related issues and programs by maintaining frequent communications.
 - b. Work at the most direct and immediate level to resolve issues that affect project function.
3. Develop and maintain proactive working relationships with various cooperating participants.

ORGANIZATON IMPROVEMENT:

1. Commitment to a philosophy of accomplishment and improvement of project effectiveness. Demonstrate ability to efficiently manage the subordinate personnel and relations with superiors.
2. Initiate creative solutions to resolve problems and capitalize on opportunities both within and outside of the organization.
3. Show evidence that CTUIR resources are managed in a cost-effective manner.
4. Participate in applicable training as needed and approved by supervisors, so long as the project budget allows for such.

PHYSICAL DEMANDS:

1. Ability to sit and work at a computer work station for several hours
2. Ability to work modified hours and weekends
3. Ability to travel occasionally and stay overnight as needed
4. Ability to carry/lift 75 pounds when necessary
5. Ability to do repetitive lifting
6. Ability to work outdoors in inclement weather in and around water for extended periods
7. Ability to work in slippery and uneven terrain

WORK ENVIRONMENT:

While performing the responsibilities of the job, these work environment characteristics are representative of the environment the job holder will encounter. Reasonable accommodations may be made to enable people with disabilities to perform the essential functions of the job.

While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts, chilled water, potentially hazardous chemicals, and live fish and shellfish. The noise level in the work environment is usually sustained at a moderate to loud level.